



QuickStart Guide

Fast Path Codes

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ARKONA QuickStart Guide

Use this QuickStart Guide to learn how to use the deal Fast Path codes.

- All of the fast path codes are used from the Function* line in the main Deal Screen.
- You can determine the line number (n) for the Fast Path as follows:
 - Use the regular deal function such as **32=After Market** or **50=Lenders** to display your list.
 - The first option listed is on line 1, the second is on line 2, etc.
- Only the first 9 options listed are available for the Fast Path function.
- It is possible to resequence the options with help from Customer Support.

ND=Start New Deal with Stock# – Saves the deal on your screen and starts a new deal using the selected stock number.

- If the deal on your screen does not have at least a last name on it, the numbers will not be saved.

An=Add Aftermarket Option n – Type A, then the line number of the aftermarket option you want to add.

- Use instead of function **32=After Market**.

Rn=Remove Aftermarket Option n – Type R, then the line number of the aftermarket option you want to remove from the deal.

- Use instead of function **32=After Market**.

Bn=Select Lending Source n – Type B, then the line number of the bank you want to use on the deal.

- Use instead of function **50=Lending Source**.

Ln=Select Leasing Source n – Type L, then the line number of the lease company you want to use on the deal.

- Use instead of function **60=Leasing Source**

Sn=Select Insurance Source n – Type S, then the line number of the credit insurance source you want to use on the deal.

- Use instead of function **30=Insurance**.

Tn=Select Tax Group n – Type T, then the line number of the tax group you want to use on the deal.

- Use instead of function **34=Taxes**.

G0=No GAP Insurance – Type G then zero to remove GAP insurance from the deal

- Use instead of function **30=Insurance**.

G1=Add GAP Insurance – Type G then one to add GAP insurance to the deal.

- Use instead of function **30=Insurance**.
- GAP insurance is added to the deal with the default price, cost, and insurance source. To change these, use function **30=Insurance** and the **F2=GAP**.

H0=No A&H Insurance – Type H then zero to remove disability insurance from the deal.

- Use instead of function **30=Insurance**.

H1, H2, H3, H4=Add A&H Insurance Rate 1, 2, 3, 4 – Type H then the number to add disability insurance to the deal at the selected rate.

- Use instead of function **30=Insurance**.
- To determine which coverage is rate 1, use function **30=Insurance** do display the Insurance Selection window.
 - Rate 1 = Line 7
 - Rate 2 = Line 8
 - Rate 3 = Line 9
 - Rate 4 = Line 10
- Available rates are limited to the number of rates set up in the Insurance Sources area of the Business Office Application Environment.

I0=No Credit Life Insurance – Type I then zero to remove credit life insurance from the deal.

- Use instead of function **30=Insurance**.

I1=Add Single Credit Life Ins – Type I then one to add single credit life insurance to the deal.

- Use instead of function **30=Insurance**.

I2=Add Joint Credit Life Ins – Type I then two to add joint credit life insurance to the deal.

- Use instead of function **30=Insurance**.

F=Change Sale Type to Fleet – Type F on the Function* line to quickly change the term to 1, strip out the APR, days to first payment, taxes, fees, insurance, service contract, and aftermarket options and change the sale type to fleet.

W=Change Sale Type to Whls – Type W on the Function* line to quickly change the term to 1, strip out the APR, days to first payment, taxes, fees, insurance, service contract, and aftermarket options and change the sale type to wholesale.

X=Change Sale Type to Dir Xfer – Type X on the Function* line to quickly change the term to 1, strip out the APR, days to first payment, taxes, fees, insurance, service contract, and aftermarket options and change the sale type to dealer transfer.

CD=Cost Disclosure – Type CD on the Function* line to display the general ledger cost for the vehicle on the Deal screen.

- A cost summary is displayed at the top of the screen.
 - The Cost figure is either:
 - The sum of the general ledger transactions below the line; or
 - The cost figure pulled from the inventory record if there is no general ledger cost
- Amounts displayed below the line are from the general ledger.
- To drill down to the source of a general ledger transaction, take option **1=Source** by the transaction.

B01000DA		A R K O N A		5/03/04	
JIM				20:42:36	
=====					
1 Stock*	XM474816	U 99	YOLKSWAGEN BEETLE	3YMCC21C7XM474816	
Vehicle Cost Detail					
Cost	5000.00	Pack/Hb	250.00	Adj Cost	5250.00
1=Source					
Op	Document	Date	Jrn	Description	Amount
-	A986D0645	6/25/03	YSU	1999 VOLKSWAGEN BEETLE	5000.00
Adj Cost = Cost + Pack + Holdback.					
Amounts below this line are from G/L.					
F6=Open R0 F8=Open P0 F12=Cancel					
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Cost Disclosure Screen

FD=Step Through Deal Creation – Type FD on the Function* line to let the system walk you through the necessary screens for creating a deal. The screens are displayed in the following sequence:

- **22=Buyer** screen to input buyer information.
- **21=Inventory** screen to display the vehicle information.
- **23=Trades** to enter trade information.
- **25=PDI** to enter physical damage insurance information.
- **73=Commissions** to enter salesperson information.

VH=Vehicle History – Type VH on the Function* line to display the selected vehicle's service history.

- Take option **1=Display** to display a repair order on the screen.

SA=Schedule Service Appointment – Type SA on the Function* line to schedule a first visit appointment for the customer on the deal.

BAnn=Assign Buyer Age nn – Type BA then the buyer's age on the Function* line to enter the buyer's age for credit insurance purposes.

- Use instead of function **30=Insurance**.

CAnn=Assign Co-buyer Age nn – Type CA then the co-buyer's age on the Function* line to enter the co-buyer's age for credit insurance purposes.

- Use instead of function **30=Insurance**.

Cnnn=Assign Insurance term nn – Type C then the term of the insurance on the Function* line to enter the term of the credit insurance if it is different than the deal term and the insurance source allows truncated term insurance.

- Use instead of function **30=Insurance**.

CC=Change County – Type CC on the Function* line to display the County Selection window. Take option **1=Select** by the correct county. If the county you need does not display, you may have to page down or add the county to the County Fee table in the Optional Fees Tables area of the Business Office Application Environment.